



Arthur Phillip High School

Student Handbook 2024

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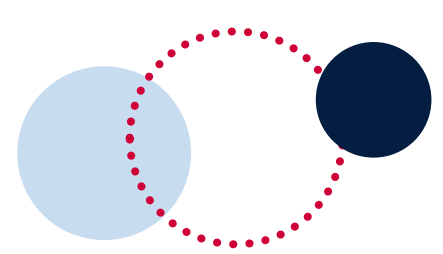
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PRINCIPAL'S MESSAGE

Welcome to Arthur Phillip High School



Arthur Phillip High School is an outstanding school of choice for parents and children in our area of Western Sydney. We offer every student the opportunity to excel and achieve their personal best through outstanding teaching and learning practices in a safe and happy environment. Our innovative multi-storey school building incorporates flexible learning spaces with adaptable furniture and room configurations. The learning spaces are technology-enabled to serve multiple learning contexts from large class groups to small clusters, providing opportunities for collaboration and personalised learning, they assist students to solve complex, real world problems and inspire entrepreneurial leadership.

Our school provides an ordered and inspiring atmosphere where student wellbeing and enhanced academic, cultural and sporting outcomes are embraced and delivered. Innovative and strategic programs to engage our students and enhance their spirit and involvement are at the forefront of our daily work. Our multicultural school is built around a commitment to celebrate these many diverse cultures. We are a committed Positive Behaviour for Learning (PB4L) school and STRIVE provides us with a framework to enhance the positive learning for all our students and staff.

Arthur Phillip High School possesses a wonderful tradition of high achievement, high standards and high expectations. We are a uniform school and one, which boasts an enthusiastic, committed staff whose outstanding qualifications, experience and achievements deliver a quality classroom product each day. State of the art technology embedded in teaching practice supports the realisation of this quality education.

Student leadership is a further critical emphasis within the school with formal and diverse avenues for leadership provided. In combination with this, gifted and talented student programs, creative and performing arts productions and widespread sporting opportunities capture the imaginations, talent, and energy of our students.

Arthur Phillip High School is a school community where we strive for excellence and encourage parent and student voice. We would like to acknowledge and pay our respects to the Traditional owners of this land on which our school is located, the Dharug People.

Welcome to our school!

Linda Macleod

Principal

STAFF AT ARTHUR PHILLIP HIGH SCHOOL

Senior Executive

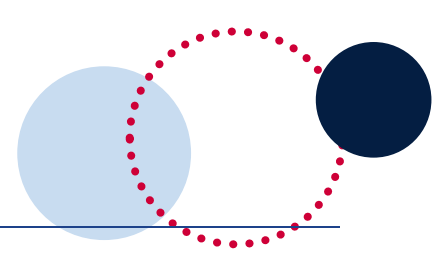
The senior executive includes the Principal and Deputy Principals who are responsible for the organisation and smooth operation of the school.

Principal	L. Macleod
Deputy Principals	N. Train
	S. Pinzin
	K. McKenna

Head Teachers

Head Teachers of Faculties are responsible for the coordination and supervision of a particular Key Learning Area.

Creative and Performing Arts	S. Schieb
English	K. Snell
History and Languages	P. Murkins
Learning Support	A. Lee
Mathematics	R. Narayan
Teaching and Learning	R. Montalban, W. Sammuri, V. Vance, H. Trad
PD/H/PE	M. Howie
Science	A. Burn
Social Sciences	M. Tatsis
Technological and Applied Studies	D. Milligan
Home Economics	D. Arms
Administration	E. Malcolm
Secondary Studies	J. Duric



Business Manager	L. Hayes
School Administration Manager	J. Nicholls (rel)
Technical Services Manager	S. Morgan
Technical Service Officers	K. Sheldon and N. Butler

Welfare Team

Student welfare is the concern of every member of staff. We also have a Welfare Team and Year Advisors to support students' welfare, their studies and/or social and external factors that impact on their education.

Head Teacher Welfare	D. Martin
Year 12 Advisor	C. Goodhead/S. Henderson
Year 11 Advisor	D. Cutajar /N.Saab
Year 10 Advisor	P. Wood/M. Reilly-Brown
Year 9 Advisor	E. McEwan/D. Nguyen
Year 8 Advisor	B. Naqvi/M. Hares
Year 7 Advisor	O. Handa/N. Agrawal

School Captains	Misk Awwad and Shaban Alshoubaki
Vice Captains	Pasoon Chakhansuri and Noel Rahman
SRC Year Representatives	Students are elected from each year group annually to represent the students from their year groups.

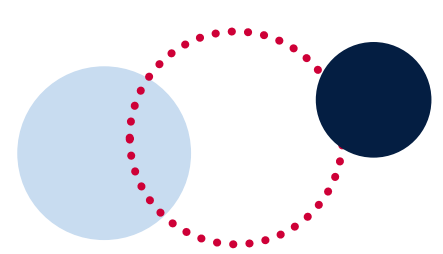
SCHOOL ORGANISATION AND SWIPE CARD – STUDENTS MUST BRING THEIR CARD EVERYDAY

- All students will enter the school site, swiping their access card to record that they are now on school grounds. Students will then make their way to their Homebase. Year 7 & 8 (Levels 2 & 3) will walk up the stairs, and Year 9 and 10 (Levels 4 and 6), will walk up the stairs. Years 11 and 12 (Levels 7-8) may use the lifts to take them up to their Homebase.
- Students are provided with a swipe card for access and must bring this card every day to sign in and out, borrowing and access.
- When leaving the school, Years 7 to 10 will walk down the stairs, Years 11 & 12 will use the lifts to take them down to the ground floor. All students will exit the site, swiping their access card, recording that they are now leaving the school grounds.
- Access to the Homebase will require students to wait in the outside learning areas or the outside the lift until their teacher for that period arrives to provide access.
- Access to specialised learning spaces and levels will require students to wait in the outside learning areas or outside the lift until their teacher for that period arrives to provide access.
- Any student who finds an access card must take it to the nearest Student Services desk.
- Any student who is found abusing the use of their access card will be referred to the School Executive as per our STRIVE code (see item: Misuse of Access Card in Student Access Card policy).
- Students in Year 7 to 10 may use the lifts to access Level 9 for lessons ONLY. STRIVE Lift Behaviour Summary

STRIVE Behaviour Expectations in the LIFTS

When travelling in the LIFTS I will STRIVE to:

<p>RESPECT</p> <p>Be polite and courteous to others and show respect to others using and waiting for the lift</p> <ul style="list-style-type: none">• Know the level I need to go to, pay attention to the floor indicators and exit at your level• Wait quietly and patiently for the lift to arrive• Wait for the next lift if the arriving lift already has 18 people in it• When the lift arrives, I will stand aside for exiting passengers before entering respectfully• Quickly move to the back of the lift if others need to enter the lift behind me• Should the lift stop, use the emergency button to call for assistance and wait patiently for help to arrive. You are safe, there is plenty of air• Only use the emergency button in the event of a genuine emergency.	<p>RESPONSIBILITY</p> <p>Recognise and understand my obligations as a member of the APHS high rise community</p> <ul style="list-style-type: none">• Take responsibility for my own behaviour in the lift• Report any vandalism or damage immediately to a teacher, the Student Services Counter, a Deputy Principal, or the Principal• Only enter the lift if there are less than 18 people in the lift• Should the doors close before I have entered, do not try to stop the closing doors with my hands, arms or legs. I will wait for the next lift• I will stand clear of the doors, keeping clothing and bags away from the doors• For safety reasons do not hold the lift doors open or lean on the doors• Should the lift stop between floors I will use the emergency button to call for assistance. I will not attempt to force the doors or leave the lift. You are safe, there is plenty of air.• I will only use the emergency button in the event of a genuine emergency.
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Students

1. Every student in Years 7 to 10 will use the stairs unless they are accessing Level 9. No student will use the lift to move from the Homebase to its mezzanine level.
2. Year 11 & 12 **can access** the school lifts to enter and exit the building, make their way to their Homebase, Level 9, the specialist studios on Level 5 and to the gym.
3. All Year students travelling in the lifts must ensure that the numbers entering the lift do not exceed the recommended number of persons. Do not overcrowd the lift.
4. Students should not touch the alarm bell unless it is an emergency, students using the alarm button unnecessarily and causing a disruption to the school will be immediately suspended.
5. Students must not hold the doors open as this will cause a malfunction. Students are not allowed to push all levels or cancel levels already lit.

The School Day

The school timetable is constructed over a fortnightly cycle and consists of 4 x 75 minute teaching and learning sessions where students will engage with the curriculum.

Extension classes in Stage 6 will be scheduled before and after the school day.

Timetable – Monday, Thursday, and Friday. NB: Wednesday Years 7-12 finish at 1.30pm

START TIME	Students should be here at least 5 minutes before Period 1
PERIOD 1	8.45AM
BREAK 1	10.00AM
PERIOD 2	10.30AM
BREAK 2	11.45AM
PERIOD 3	12.15PM
BREAK 3	1.30PM
PERIOD 4	1.50PM
FINISH TIME	3.05PM

Year 11 and 12 will depart school at 1.30pm on Tuesday,

Years 7 to 12 will depart at 1:30pm on a Wednesday.

Attendance:

Guidelines for student attendance as required by The Education and Public Instruction Act of 1990.

Students must:

- Attend school every day unless ill.
- Provide a note (to explain their absence) to student services on returning to school.
- Make sure the school is emailed or phoned if the student is going to be away more than 3 days and a medical certificate must be provided.
- If late to school, report to student services and a note is required. Students must swipe on for their attendance to be registered.
- Early leave passes must be done at the start of school at homebase student services on the student's level and will be approved by the Deputy Principal.
- Please try to make doctor and dentist appointments outside school hours.
- For family holidays and overseas trips please ask for an Application for extended leave - travel from their homebases student services desk and when completed this will be sent to the Principal for approval. Please note that the department does not approve of students taking leave during school time unless special circumstances.

Everyday matters:

When your child misses school they miss important opportunities to:



Learn



Build friendships



Develop life skills

Days missed = years lost

A day here and there doesn't seem like much, but...

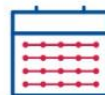
When your child misses just...

they miss weeks per year

and years over their school life

1 day per fortnight

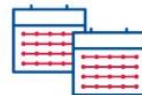
= **4** weeks



= Over **1** year missed

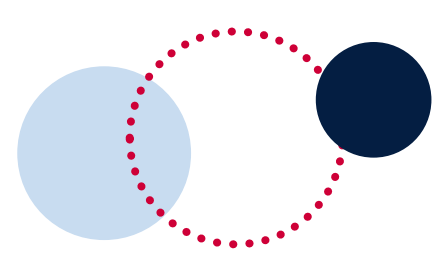
1 day per week

= **8** weeks



= Over **2.5** years missed

education.nsw.gov.au



The School Contributions

The payment of fees is important as they assist in the development of the school and its resources in order to SUBSIDISE educational opportunities for all students. A statement is sent home per term. The payment of fees needs to be timely, and parents/carers can contact the principal directly to discuss a payment plan. Payments are made via the Parent Portal on school bytes, or can be made with credit/debit card at student services on lower ground and

There are two types of fees:

- **School Contribution fees:** these fees support the provision of educational, sporting, and other extra-curricular programs. It is a voluntary contribution but does help the school to provide a resource enriched learning environment for all students.
- **Mandatory Stage fees:** these fees go towards paying for the cost of consumables such as food, timber, paints and the production of student work and projects.
- The link with further information for paying is: <https://arthurphil-h.schools.nsw.gov.au/about-our-school/payment-schoolbytes.html>

School Contact

Arthur Phillip High School is committed to partnering with families to support student growth and contact with the school is highly encouraged. When there are concerns a discussion with your child's Year Advisor is advised. If the matter is more serious you should contact the Stage Deputy of the specific year group or the Principal. The best way to contact the school is via an email with the student's name and year so that it can be forwarded to the correct person in a timely manner.

- **School email:** arthurphil-h.school@det.nsw.edu.au
- **Telephone number:** 8855 8100

Parents/guardians also have access to the school's Sentral Portal where they can access their child's report and monitor attendance and positive and negative incidents.

It is important that parents/carers keep contact details up to date. This includes mobile numbers, emails, and home addresses. Students can collect the Change of Details form from Student Services or Reception.

Staying Connected with School Events

Our school website allows parents and community members to access information and keep up to date with school events. Our Publicity and Events Coordinator updates the following sites regularly with events and notices. You can follow our events on:

Website: <https://arthurphil-h.schools.nsw.gov.au/>

Parent Portal: aphs.sentral.com.au/portal/login

Facebook: [Arthur Phillip High School](#)

Instagram: [arthurphillip.hs](#)

Reports

Our students receive a half yearly and a yearly report that indicate their progress in all the subjects they are studying. Some year groups, such as Year 7, will receive an interim report. This is provided near the end of Term 1 to indicate how the student has transitioned from Year 6 into Year 7.

Reports are emailed to parents and can be accessed through the parent portal on Sentral. We do not provide hard copies.

Letters Regarding Student Progress

The school regularly sends letters or emails home to parents / carers. These letters are to help parents/carers understand how their child is progressing at school. There are a variety of letters ranging from commendable to homework incomplete. In Years 10-12, students will receive non-completion of a course warning letters when class work or assessments are not meeting the requirements of the course. It is very important that students resolve these warnings as soon as possible to ensure they are meeting all course requirements.

Years 9-10: Record of School Achievement (RoSA), or non-completion of a course

Year 11: Preliminary Certificate, or non-completion of a course

Year 12: Higher School Certificate (HSC), or non-completion of a course

If you are concerned about your child's progress, or attendance please contact the school to arrange an interview. The most effective way to is email the school with the student's name, year group and summary, so that this can be actioned for you. Parent teacher evenings are also scheduled for each year group.

- **School email:** arthurphil-h.school@det.nsw.edu.au

Study Hall

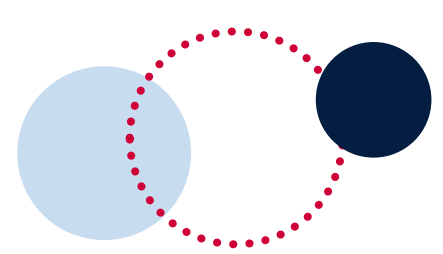
Homework and assessments will vary from subject to subject. Homework is designed to help students consolidate their learning and create positive study habits. When homework is done regularly it indicates a good understanding of what makes a successful student.

In 2024 our Study Hall will be open on Monday afternoons from 3:00pm to 4:30pm on Level 3 Homebase.

Assemblies

Assemblies are an important time for teachers and student leaders to communicate necessary information, give awards and discuss important matters.

- Year assemblies are scheduled three times per term.



Canteen

Students can access our school canteen during recess times only. Our school canteen offers a wide variety of food and drinks including healthy food options. The school canteen is located on the ground floor adjacent to the gym. Cash and EFTPOS facilities are available. Students are not permitted to use their phones to purchase items.

Lunch orders can be placed at the canteen before school. There is an online ordering system via an app that the canteen uses and orders can be placed and paid for, use <https://flexischools.com.au> to download the QR code.

To reduce waiting time, students must cooperate by lining up and behaving responsibly. Students must behave in a respectful and courteous manner towards our canteen staff at all times.

Sick Bay

If a student is feeling unwell in class or has been injured, they are to request a pass from their classroom teacher or teacher on duty and then they are to report directly to their Homebase Student Services Counter where there are administrative staff who hold first aid certificates. The First Aid Officer will contact parents /carers where necessary. Students are NOT to contact parents /carers directly. If your child has any medical conditions, please advise the office so that an action plan can be organised.

It is the parent's responsibility to collect their child if unwell, if a parent cannot be contacted the school will use the emergency contacts to ensure the wellbeing of the student is met.

Lost Property

Lost property is taken to the Homebase Student Services Counter. If valuable items are lost students should also inquire with their stage deputy principal. It is recommended for laptops chargers etc. the students name is on the property so it can be returned to the student. It is the student's responsibility to check lost property at the Lower Ground Student Services

The school will not take responsibility for any lost or stolen valuable items.

Uniform

Arthur Phillip High School is a uniform school, and this provides students with the appropriate clothing that complies to the *Occupational Health and Safety Act 2000*.

The Arthur Phillip High School community supports and expects students to be in uniform. A uniform is an important part of the development of our school and promotes a sense of common purpose and belonging, consistency and unity in the proud representation of our school.

It is a school expectation that all students will wear full school uniform every day and represent our school positively in the community. If students are NOT in correct school uniform, they cannot leave the school for sport or other excursions or attend school based celebrations or assemblies

Uniforms can ONLY be purchased at Lowes Parramatta. • If you cannot find a uniform item DO NOT BUY an alternative item even if it resembles Arthur Phillip High School uniform OR your child tells you it is 'allowed'. • Hoodies are banned from APHS as they pose a serious safety risk to students and staff.

- Additional clothing for warmth – these may ONLY be worn under items of uniform and MUST NOT be visible.
- Headwear –all headwear must be navy blue with no logos.
 - Students who choose to wear a hijab, the hijab must be navy blue and can be purchased from the school.

Acceptable Footwear

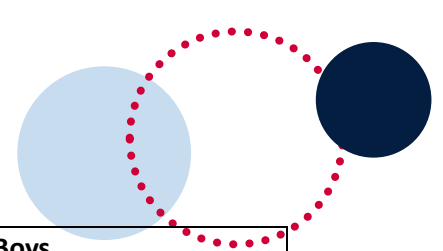
The school expects students to follow **DoE Policy** and the **WHS Act 2009** by wearing **enclosed black hard leather, lace-up shoes**. They must cover the whole top of the foot and have a low heel. Failure to wear this type of shoe may result in temporary **exclusion** from a practical subject.



Unacceptable Footwear



The following items are **NOT** acceptable: • Tights / football shorts / black or blue jeans • Non-school jumpers • Clothing with logos other than the school logo • Hats and caps with inappropriate logos • Makeup and Acrylic nails. • For safety reasons students must not wear “dangling” or elaborate earrings. Spacers are a safety risk, and it is necessary to remove them while at school.



Senior Girls	Senior Boys
<ul style="list-style-type: none"> • White blouse with school logo, short or long sleeved • Navy blue skirt with red pinstripe • Lowes APHS plain navy blue shorts or long pants (Patterns, checks, stripes, artwork denim, commercial tracksuit pants or jeans are NOT acceptable.) • Plain black hard leather (lace-up, Velcro) shoes (not boots) with black laces. <u>Shoes must enclose whole foot.</u> (Shoes with patterns, white or any colour trim other than black are unacceptable) • APHS navy wool blend jumper with school logo • APHS jacket / blazer with school logo • School tie 	<ul style="list-style-type: none"> • White shirt with school logo, short or long sleeved • Lowes APHS plain navy blue shorts or long pants (Patterns, checks, stripes, artwork denim, commercial tracksuit pants or jeans are NOT acceptable.) • Plain black hard leather (lace-up, Velcro) shoes (not boots) with black laces. <u>Shoes must enclose whole foot.</u> (Shoes with patterns, white or any colour trim other than black are unacceptable) • APHS navy wool blend jumper with school logo • APHS jacket / blazer • School tie
Junior Girls	Junior Boys
<ul style="list-style-type: none"> • Navy / White polo shirt with school logo, short or long sleeved • Navy blue skirt with red pinstripe • Lowes APHS plain navy blue shorts or long pants (Patterns, checks, stripes, artwork denim, commercial tracksuit pants or jeans are NOT acceptable.) • Plain black hard leather (lace-up, Velcro) shoes (not boots) with black laces. <u>Shoes must enclose whole foot.</u> (Shoes with patterns, white or any colour trim other than black are unacceptable) • APHS jacket (Not the APHS tracksuit jacket – which is only worn for Sport/PE sessions.) 	<ul style="list-style-type: none"> • Blue / White polo shirt with school logo, short or long sleeved • Plain navy blue shorts or long pants (Patterns, checks, stripes, artwork denim, commercial tracksuit pants or jeans are NOT acceptable.) • Plain black hard leather (lace-up, Velcro) shoes (not boots) with black laces. <u>Shoes must enclose whole foot.</u> (Shoes with patterns, white or any colour trim other than black are unacceptable) • APHS jacket (Not the APHS tracksuit jacket – which is only worn for Sport/PE sessions.)
PE/Sport Uniform	PE/Sport Uniform
<ul style="list-style-type: none"> • APHS Sport shirt • APHS Navy Sport shorts • APHS Navy Sport Track pants • APHS Sport Track Jacket • Sport shoes (white lace-up joggers/sneakers) 	<ul style="list-style-type: none"> • APHS Sport shirt • APHS Navy Sport shorts • APHS Navy Sport Track pants • APHS Sport Track Jacket • Sport shoes (white lace-up joggers/sneakers)
<p>NOTE: Sports uniform must NOT be worn to school, but rather changed into for Sport / PE / Dance. Students must change back into their full school uniform if they have classes other than Sport / PE / Dance afterwards.</p> <p>Students are NOT to wear short sleeved tops with long sleeved tops underneath. Students need to purchase a long sleeved polo/shirt.</p> <p>No student is to wear leggings with their skirt. You may wear stockings OR a long skirt OR pants.</p>	

Mobile Phones and Personal Devices:

- 1.1 Students are not allowed to use mobile phones at school, including during recess and lunch.
- 1.2 Principals will manage individual requests from parents and/or carers, and students, for any exemptions to the policy.
- 1.3 Principals may allow students to use mobile phones in specific circumstances, such as for an educational purpose, to achieve student health and wellbeing outcomes, or as part of reasonable adjustment to enable students with specific needs to participate in education on the same basis as other students.

Mobile Phone Policy

This is located on our school website, under about our school, rules, and policies.

Personal Devices Policy

This is located on our school website, under about our school, rules, and policies.

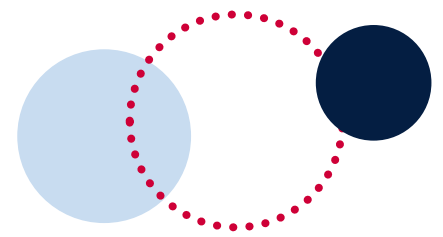
BYOD Bring your own Device

Students must read and sign the BYOD Student Agreement in the company of a parent or carer, unless otherwise directed by the Principal.

I agree that I will abide by Arthur Phillip High School's BYOD policy and DEC Online Communication Services:

Acceptable usage for students:

- I will use the department's Wi-Fi network primarily for learning.
- I will use my device during school activities with the permission and direction of the teacher.
- I will use my own portal/internet log-in details and will never share them with others.
- I will stay safe by not giving my personal information to strangers.
- I will not hack or bypass any hardware and software security implemented by the department or my school.
- I will not use my own device to knowingly search for, link to, access or send anything that is:
 - Offensive or pornographic, threatening, abusive, defamatory, or considered to be bullying.
 - I will report inappropriate behaviour and inappropriate material to my teacher. • I understand that my activity on the internet is recorded and that these records may be used in investigations, Court proceedings or for other legal reasons.
- I acknowledge that the school cannot be held responsible for any damage to, or theft of my personal device.
- I understand that I must bring the device to school fully charged every day and there are no facilities for charging my device at school.
- I understand that technical support at school is limited to helping me access the schools' wireless network only, not hardware faults.
- I have read the BYOD Student Responsibilities document (above) and agree to comply with the requirements.
- I have reviewed the BYOD Device Requirements document and have ensured my device meets the minimum outlined specifications.
 - I understand that inappropriate use of my device may result in confiscation of my device and disciplinary action and that any staff member has the right to inspect and confiscate a device if there are suspected violations of the School's BYOD policy and DEC Online Communication Services: Acceptable usage for students, and this may result in the loss of network/device privileges



Behaviour

The link for the Behaviour code for student in NSW Public Schools is below:

<https://education.nsw.gov.au/content/dam/main-education/going-to-a-public-school/media/documents/translated-documents-/behaviour-code-for-students/behaviour-code-students-english.pdf>



NSW
GOVERNMENT | Education

Behaviour code for students

Behaviour code for students Information for parents/carers and students

NSW public schools are committed to providing safe, supportive and responsive learning environments for everyone. We teach and model the behaviours we value in our students.

In NSW public schools students are expected to:

- Respect other students, their teachers and school staff and community members.
- Follow school and class rules and follow the directions of their teachers.
- Strive for the highest standards in learning.
- Respect all members of the school community and show courtesy to all students, teachers and community members.
- Resolve conflict respectfully, calmly and fairly.
- Comply with the school's uniform policy or dress code.
- Attend school every day (unless legally excused).
- Respect all property.
- Not be violent or bring weapons, illegal drugs, alcohol or tobacco into our schools.
- Not bully, harass, intimidate or discriminate against anyone in our schools.

Schools take strong action in response to behaviour that is detrimental to self or others or to the achievement of high quality teaching and learning.

Telephone interpreter service

If you would like to discuss this document with the Principal and need assistance with English please call the telephone interpreter service on 131 450, tell them what language you need and ask the operator to phone the school. The operator will get an interpreter on the line to assist you with your conversation. You will not be charged for this service.

Behaviour Code for Students: Actions

Promoting the learning, wellbeing, and safety of all students in NSW Public Schools is a high priority for the Department of Education.

We implement teaching and learning approaches to support the development of skills needed by students to meet our high standards for respectful, safe, and engaged behaviour.

Respect

- Treat one another with dignity.
- Speak and behave courteously.
- Cooperate with others.
- Develop positive and respectful relationships and think about the effect on relationships before acting.
- Value the interests, ability, and culture of others.
- Dress appropriately by complying with the school uniform or dress code.
- Take care with property.

Safety

- Model and follow departmental, school and/or class codes of behaviour and conduct.
- Negotiate and resolve conflict with empathy.
- Take personal responsibility for behaviour and actions.
- Care for self and others.
- Avoid dangerous behaviour and encourage others to avoid dangerous behaviour.

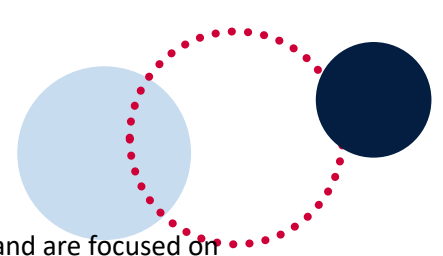
Engagement

- Attend school every day (unless legally excused). ▪ Arrive at school and class on time.
- Be prepared for every lesson.
- Actively participate in learning.
- Aspire and strive to achieve the highest standards of learning.

The principal and school staff, using their professional judgment, are best placed to maintain discipline and provide safe, supportive, and responsive learning environments. The department provides a policy framework and resources such as Legal Issues Bulletins, access to specialist advice, and professional learning to guide principals and their staff in exercising their professional judgment. In this context the NSW Government and the Department of Education will back the authority and judgment of principals and school staff at the local level.

Bullying is Not Tolerated at APHS

Arthur Phillip High School provides a positive culture where bullying is not tolerated. In alignment with our PB4L values, STRIVE, all members of the school community have the right to be respected and respect others, they have the right to teach or learn, and the right to feel safe and secure in the school environment.



At Arthur Phillip High School we take a whole-school approach to anti-bullying and are focused on developing a supportive school culture. We are committed to a positive learning environment that unites our diversity and empowers students to be active in their pursuit of justice and fairness for themselves and others.

The NSW Department of Education rejects all forms of bullying. No student, employee, parent, carer or community member should experience bullying within the learning or working environments of the Department.

<https://education.nsw.gov.au/student-wellbeing/attendance-behaviour-and-engagement/anti-bullying/students>

Wellbeing Program: STRIVE



The graphic is enclosed in a thin black border and contains the following elements from top to bottom: the word "STRIVE" in a large, blue, outlined font; the words "Respect", "Success", and "Responsibility" stacked vertically in a bold, sans-serif font, with "Success" in red and the others in blue; the text "@ APHS" in a blue, outlined font; and the official crest of Arthur Phillip High School.

STRIVE is a whole school initiative. STRIVE allows students to engage with material relevant to their own wellbeing. Students are able to work with peers and teachers through a variety of activities, involving both independent and collaborative learning opportunities.

The NSW Department of Education commitment to wellbeing is for schools to support students to connect, succeed and thrive at each stage of their development and learning. Arthur Phillip High School is committed to the growth and development of our most important assets, our children, and young people. Arthur Phillip High School's planned approach to wellbeing incorporates the elements of the Wellbeing Framework, which has been implemented through weekly timetabled STRIVE sessions. Through this comprehensive and integrated program, Arthur Phillip High School aims to support the cognitive, emotional, social, and physical wellbeing of students and lead to improved student outcomes for all.

Medical Conditions

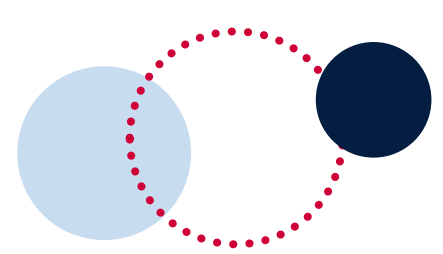
It is the responsibility of parents/caregivers to inform the school of any special/additional medical conditions affecting their child. New Students enrolling in the school will be asked to advise the school of their medical needs. These forms need to be completed by the parent/caregiver and medical practitioner. Parents need to inform the Head Teacher Welfare and the Student's Year Advisor of any medical needs.

Any condition that will hinder a students' ability in normal school activities will need to be addressed. The department of education requires this information in writing. Please contact the school and ask for an Individual Health Care Plan.

An individual health care plan will need to be created in consultation with the parent, and a health care professional. An individual health care plan formalises the support for students with complex health care needs. The principal is responsible for assessing, in consultation with appropriate school staff, the parent and the medical practitioner, how the school will meet the health care needs of the student.

Condition	Form Required	Information
Asthma	Asthma Care & Action Plan	Student to carry their puffer
Severe Asthma	Asthma Care & Action Plan Emergency Care/response Plan Individual Health Care Plan	Student to carry their puffer. Student can provide the school with a puffer and any other medication required. Clearly marked with student name etc.
Allergy	ASCIA Allergic Reaction Action Plan (Green) Individual Health Care Plan	Student to provide school with medication required. this needs to be in the original packaging with the student's name, details of medication and dosage
Anaphylaxis	ASCIA Anaphylaxis Action Plan (RED) Individual Health Care Plan Risk Management Strategies These need to be updated yearly or if the allergy changes. This will need to be authorised in writing with a new plan. EpiPens need to be replaced when expired.	Student must provide the school with an EpiPen – this needs to be in the original packaging with the student's name, and expiry date. Students must also carry their own EpiPen.
Diabetes/Epilepsy	Emergency Care/Response Plan Individual Health Care Plan Request for Support – medication Epilepsy Management Plan.	Students to provide necessary medication and documentation required.
Other health conditions	Individual Health Care Plan needs to be completed for other health conditions with the doctor.	The plan needs to be sent to the school for the Head Teacher Welfare and Year Advisor to implement with the approval of the Principal.
Any medication administered at school	Individual Health Care Plan Request for support - medication	If this is approved any medication needs to be in the original packaging with the student's name, details of medication and dosage.

For any clarification on this please don't hesitate to email the students Year Advisor and Head Teacher Welfare.



Train/Bus – Travel to School

Students needing to travel to school by bus must register for a produce an opal card. It is the parents' responsibility to apply for this online on the following link: <https://transportnsw.info/school-travel-apply>

You can apply for free school travel for different modes of transport including train, bus, ferry, and light rail using the online form.

Please use this link to work out your travel to school: transportnsw.info trip planner. This will give you options for bus and train.

You only need to apply:

- if applying for a school travel pass for the first time.
- if requesting an extra pass due to parents living separately.

The student must:

- be a resident of NSW, or an overseas student eligible for free government education.
- be aged 4 years 6 months or older. Pre-school children are not eligible.
- live a minimum distance from your school. The minimum distance varies according to the year or grade the student is enrolled in that calendar year.

Year 7 to Year 12

- The straight line distance from the student's home address to school is more than 2km, or
- The walking distance from home to school is 2.9km or further.

Free school travel is available to students who live **outside** of the following distances from their school. If you live **within** these the student may still qualify for a [School Term Bus Pass](#).

Parking

There is no parking onsite at the school or outside/street parking for the school due to the single lane and the light rail. Please be aware of this if coming to the school.

Student Award Scheme

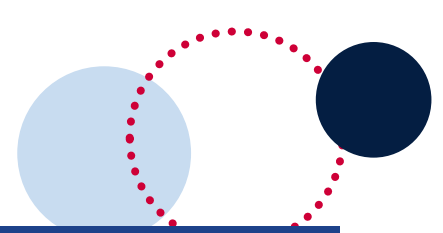
The Student Award Scheme seeks to identify and reward students who strive to be Respectful, Successful and Responsible learners, students who make significant and positive contributions in classroom performance, service and leadership, and community participation and representation at Arthur Phillip High School, will be recognised through our Award Scheme.

The Student Award Scheme is an important part of our school culture because it:

- Rewards students for sustained effort and achievement of excellence.
- Encourages all students to strive to do their best.
- Develops and maintains a cooperative and supportive culture among teachers, students, parents, and our community.

The Award System – Respectful – polite and courteous, Successful – realises potential, responsible – active and positive member of the APHS Community

Categories of Awards		
School Awards	Extra-Curricular Service and Leadership	Community Participation & Representation
<ul style="list-style-type: none"> ▪ Academic excellence ▪ Consistent and sustained effort ▪ Academic improvement ▪ Contribution to class activities ▪ Outstanding project work, assignments, or bookwork ▪ Taking responsibility for their own learning and behaviour ▪ Working cooperatively in PBL/Pioneer sessions 	<ul style="list-style-type: none"> ▪ Contribution to whole school activities ▪ Coaching and refereeing sporting events ▪ Leadership and citizenship skills ▪ Peer Support Leaders ▪ SRC members and School Leaders ▪ Volunteering ▪ Contributing to the wellbeing of other students ▪ Citizenship 	<ul style="list-style-type: none"> ▪ Internal and External Performance Events, e.g., School Spectacular; Eisteddfods; Celebrating the Arts; debating; etc ▪ Sporting teams at all levels ▪ Volunteering programs ▪ Participation in competitions i.e., Mathematics, Science, etc ▪ Participation in external exhibitions and workshops
Other types of Commendation Awards		
<ul style="list-style-type: none"> ▪ Year Advisor Award ▪ Sport/Zone Sport Award ▪ Performing Arts Award 	<ul style="list-style-type: none"> ▪ Debating Award ▪ Volunteering Award ▪ Citizenship Award 	<ul style="list-style-type: none"> ▪ Attendance ▪ Other recognised rewards



What	How	When
ROSE AWARD		
Merit Awards	Awarded for achievement in any three broad categories.	
Commendation Award	Achieved by earning five Merit Awards.	Presented in Strive Lesson or at Year Assembly.
Excellence Award	Achieved by earning five Commendation Awards.	Presented by the Year Advisor at the Year Assembly.
Principal's Excellence Award	Achieved by earning five Excellence Awards.	Presented by the Principal at a full school assembly or on Presentation Day.
Principal's Medallion	Achieved by earning five Principal's Excellence Awards.	Presented by the Principal on Presentation Day.

Positive Behaviour for Learning

At Arthur Phillip High School we acknowledge and reward students who make significant and positive contributions in the classroom through service and leadership, and participation and representation within the community. As part of this, we have strategies and practices in place to promote positive student learning and attitudes.

Our award system encourages students to STRIVE, to be Respectful, Successful and Responsible learners.

Procedures for Receiving Awards

- Awards will be entered on Sentral, and a hard copy of the Award will be given to the student.

Extra-Curricular Opportunities

Extra-curricular activities and clubs create opportunities and challenges for our students and contribute to a well-rounded school life.

Student Representative Council

The Student Representative Council (SRC) is made up of students who present ideas, which are of benefit to all students. The SRC also informs their peers of any important information that may affect the student body.

Public Speaking and Debating

Public speaking and debating competitions allow students to learn how to structure a logical argument. Students develop their speaking skills, so they are able to express themselves verbally, grow their confidence and enable them to explore ethical questions.

Celebrating the Arts

Celebrating the Arts at APHS is a unique celebration of student achievement in the Creative Arts. During Celebrating the Arts, items in dance, drama and music are presented by talented primary and high school students from the Parramatta and surrounding areas. Arthur Phillip High School has been fortunate to have been part of this festival for the past 7 years.

Visual Arts

APHS holds an annual exhibition for both junior and senior students each semester to provide opportunities for students to display their work to the school community. Year 12 HSC Body of Work is displayed each year at a special presentation. Many of our Year 11 Visual Arts students participate in the National School Art Program, such as the HSC Studio Practice. APHS also provides opportunities for students to be involved in several art competitions in drawing, painting, and photography.

Swim School

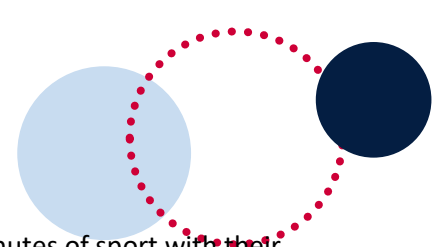
Years 7 and 8 are involved in the Learn to Swim Program that allows beginners to learn to swim and be safe in the water, and competent and advanced swimmers to progress by developing their techniques and improving their ability.

Representative Sport

Representative sport provides opportunities for students to compete in the Western Sydney Knock Out Competition in Rugby, Soccer, Futsal, Cricket, Basketball, Netball and Volleyball.

Sports Program

Sport is a valued aspect of our school's curriculum it contributes to the development of the whole child. Providing social, physical, emotional, and cognitive development important. Participation, enjoyment, and skill development of all students is essential. Nurturing the development of our students. In a multi-cultural school like Arthur Phillip High School, organised Sport and physical activity impacts students by inclusion and wellbeing.



Our curriculum provides a weekly integrated sport model for students of 75 minutes of sport with their peers, and the opportunity to be selected in teams who train before and after-school. Weekly sporting clubs: Volleyball, Rugby League, Soccer and Badminton. The Western Sydney Knockout Competition includes Rugby, Soccer, Futsal, Cricket, Basketball, Netball and Volleyball. These clubs and knockout competitions provide students with the opportunity to build friendships with their peers and excel in their chosen sport.

Environmental Committee

The Environmental Committee at APHS allows students opportunities to participate in a variety of activities to learn more about the environment and campaigns for the improvement of the wider environment and school.

Djembe Drumming

Students are selected to engage in music with the djembe drums and have performed in a variety of community days and presentations.

Schools Spectacular

Schools Spectacular unites the Creative and Performing Arts students to be a part of the biggest performance of their lives. CAPA students are annually involved in this event, featured in the choir and Hip-Hop ensembles.

Pulse

Pulse is a showcase of excellence in the Performing Arts. This multi-arts event features talented students from Music, Dance and Drama.

Guitar Club

Guitar Club is an ensemble of students who are interested in playing the guitar. No prior experience is necessary - all that is required is a commitment to attend rehearsals and a willingness to try your best. Guitar Club meets weekly after school, and students develop their ability to perform simple melodies, chords, and finger style. Students will use the school guitars for rehearsals and are able to loan a guitar should they need one for practise at home.

Code Club

Code Club runs for one hour weekly after school, and is a student directed extra-curricular space where students and staff can work together on a structured or unstructured coding project of their interest. Students are free to pursue a wide variety of activities, such as game making, programming micro-controllers, HTML/CSS, Python, Robotics, or similar areas, drawing on the experience, support and problem-solving skills of other teachers and students. There are no minimum skill requirements, just a willingness to learn, tinker and have fun. Arthur Phillip High School Catchment

Enrolment

For enrolment information, please refer to our school website: <https://arthurphil-h.schools.nsw.gov.au/>
Please refer to school finder to check your high school catchment area:
<https://schoolfinder.education.nsw.gov.au/>. You will need to provide 100 points for proof of address.