



Parent/Carer Communication for APHS Remote Learning Plan: Years 7-12, 19th July 2021 – 30th July 2021

This plan is for all students involved in remote learning between 19th July 2021 and 30th July 2021. Parents must keep their children home if they can. Students of essential workers who need to come to school will be completing the same work as those working from home. This plan will be communicated to all parents/carers via the school's Parent Portal, Facebook and Website.

ICT Support: If students have connectivity or any computer issues, please email itsupport@aphs.nsw.edu.au or call 8855 8100, for support. The school understands some students may not have access to a device or the internet. The school will endeavour to ensure families are able to access the remote learning via hard copies or through loan devices. Should you experience any of these difficulties please contact the school immediately.

Remote Learning expectations and procedures:

1. Students will be expected to engage with learning activities using our existing online platforms *APHS Connect 1 to 1* (<https://sites.google.com/aphs.nsw.edu.au/aphs/home>), HAPARA, and/or Google Classroom for each of their subjects or courses scheduled on their Week A Tuesday - Friday timetable.
2. Students must follow their timetable for the week and attempt the work for each of their timetabled classes for each day. Students must genuinely attempt and complete all the work uploaded by their teacher.
3. Students will be required to log on to their device by **9.00 am each morning** to check HAPARA, Google Drive, Classroom, Dashboard, their APHS Gmail account and SENTRAL daily notices. Students should submit their work for each subject by **3.30 pm that day** in their Google Drive folders (or as advised by their teacher).
4. **Student class attendance** will be based on submission of classwork at the end of each school day. Students who fail to submit their work for that lesson will be marked absent for that lesson. Any student who does not engage with online learning will receive a negative incident on Sentral. They will be contacted by their teacher in the first instance, however, if the non-engagement continues, they will be referred to the Head Teacher and their parents/carers will be notified. Should a pattern of non-engagement continue across several subjects the Deputy Principal will contact the student and their parents/carers.
5. If a student is not well enough to engage with their learning or has an appointment, then parents/carers should email the school (arthurphil-h.school@det.nsw.edu.au) to report their child's absence for the day.
6. APHS uses a range of collaborative online learning spaces to deliver lessons, answer student questions and provide feedback. Students must make a genuine effort to participate in all lessons and should work in a space which is identified as a formal learning/study space.
7. Class teachers may engage LIVE with their classes or small groups of students using applications such as Zoom or MS Teams. If this is to be organised with students it should be done during regular timetabled class time, so as not to interfere with other possible online activities. **It is important that students have cameras off due to privacy.**
8. Teachers will respond to student inquiries within 48 hours; more extensive feedback on work will be provided on a regular basis. Teachers will only communicate with students via our school learning platforms outlined above and via their school email account. **Non-school platforms are not to be used for communication.**



9. If a student is not currently able to access our school's online learning resources at home, please contact the school immediately via email on itsupport@aphs.nsw.edu.au or call 8855 8100 to talk to our Technical Support Officers.

10. Currently **Year 12 students** completing major projects should not access the school site for any length of time. Should students need to come to school to collect materials to work on their major works at home, they need to contact the school on 8855 8100 to arrange a time to collect what they need. They must wear a mask and socially distance when visiting the school. The NSW Department of Education is liaising closely with NESA on emerging issues due to the COVID restrictions. Please be assured that no student Year 12 student will be disadvantaged due to the COVID lockdown. Please check the NESA website at <https://www.educationstandards.nsw.edu.au> for information about the COVID Illness and Misadventure Process. The school will continually update all students as information of released.

FORMAL ASSESSMENT SCHEDULES

- We are monitoring NESA's advice and will implement any of their directives about learning and assessment.
- It is anticipated that most assessment tasks for Years 7-12 will be able to be submitted by students electronically. If this is not possible for a particular task, students will be notified of alternative arrangements.
- Students in Year 12 who are completing Major Works for HSC Courses can continue to work on these projects at school, or at home if needed, however they must document this via photographic and video evidence which must be provided to their teachers on request. We will continue to liaise with the relevant NESA personnel to ensure adherence to guidelines.
- Normal school protocols related to the submission of assessment tasks will remain in place. This especially applies to Year 10, 11 and 12 students who have been informed of our school processes should they experience illness or misadventure.

Please contact the school on Ph. 8855 8100 should you have any questions regarding this plan or the COVID restrictions for schools. NSW Department of Education information for parents and families can be accessed via the link below. This information is regularly updated.

<https://education.nsw.gov.au/covid-19/advice-for-families/schools-in-greater-sydney1>